



OJT

SHOW-ME HEROES OJT TIPS SHEET

	Must be a dislocated worker, and meet one of the following criteria:		
Eligibility	Veteran <ul style="list-style-type: none"> • Meets the Federal definition of a Veteran (Title 38 USC code Chapter 42); and • Cannot have a dishonorable discharge; and • Must not be over five years from date of discharge from active duty. 	Military Service Member <ul style="list-style-type: none"> • Member of a Reserve Component of the US Armed Forces (National Guard, Army Reserve, Marine Corps Reserve, Air Force Reserve, Navy Reserve, or Coast Guard Reserve); and • Service member must have been deployed for at least 4 months; and • Must not be over five years from date of discharge from a deployment. 	A Spouse <ul style="list-style-type: none"> • Who is unemployed; and • Of a member of the active duty US military personnel; or • Of a member of the Active or Reserve Component of the US Armed Forces (National Guard/Reserve/Active Duty). • Where the service member must have been deployed for at least 4 months; and • Where the service member must not be over five years from date of discharge from a deployment.
Approval	Email local WIOA representative with the following information: <ul style="list-style-type: none"> • Position description • O*NET Codes • Number of positions • Wages of each separate position • Total funds requested • Brief outline of the employer and if applicable, employer website 		
Process	Based on local regional protocol.		
Contract Process	Fax or email a copy of contract and training outlines to JVSG Program Coordinator.		
Dislocated Worker	<i>If a veteran has a DD214 with any discharge <u>other than dishonorable</u> AND they did not retire from the military, they are considered a dislocated worker. Service members retired from the military must use their civilian job after retirement to meet the definition of a dislocated worker under the WIOA regulations.</i>		

For additional information about Missouri Office of Workforce Development services, contact a Missouri Job Center near you. Locations and additional information are available at jobs.mo.gov or 1-888-728-JOBS (5627). The Missouri Department of Higher Education and Workforce Development is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Missouri Relay Services at 711. This workforce product was funded by a grant awarded by the U.S. Department of Labor's Employment and Training Administration. The product was created by the contracting agency and does not necessarily reflect the official position of the U.S. Department of Labor. The Department of Labor makes no guarantees, warranties, or assurances of any kind, express or implied, with respect to such information, including any information on linked sites and including, but not limited to, accuracy of the information or its completeness, timeliness, usefulness, adequacy, continued availability, or ownership. This product is copyrighted by the institution that created it. Internal use by an organization and/or personal use by a non-commercial purposes is permissible. All other uses require the prior authorization of the copyright owner.

